

# Wrightstown Community School District

## EXPECTATIONS FOR ATHLETIC COACHES

All coaches at Wrightstown Community School District (WCSD) are approved and hired by the Activities Director. Volunteer coaches must also be approved before being allowed to have direct contact with students. All coaches are subject to an annual background check. All coaches are evaluated on an annual basis by, and report to, the Activities Director. Coaching letters of employment are awarded on a seasonal basis, are at-will in nature, and may be non-renewed or terminated at any time, if deemed necessary by the Activities Director and Building Principal.

### Performance Expectations

1. Support the Wrightstown Community School District Philosophy, Mission and Vision, Co-Curricular Policy, Coaches Handbook (including the Code of Ethics and Expectations on pages), and other pertinent policies and guidelines.
2. Commit to coaching the Wrightstown School team and abide by all established policies and procedures.
3. Attend an annual coaches (paid and volunteer) meeting prior to the start of their athletic season with the Activities Director.
4. Collect and turn in all Athletic Eligibility Paperwork forms from student athletes to the Activities Director by the end of the first week of practice. Students may not begin practice until all paperwork is handed in.
5. Create and turn in a roster of all players, a practice and game schedule, and set of team expectations to the athletic director by the end of the first week of practice. Complete injury reports (available in the school office) in the event that a student-athlete is injured at practice or during a contest.
6. Conduct a parent meeting with the parents/guardians of all student athletes within the first week of the practice. A time will be established to accommodate the schedules of most parents. Discuss practices, contests, and tournaments, as well as team expectations. Review the need for parents to give written permission for students to ride home following competitions. Maintain on-going communication with parents regarding changes to schedules, contests, tournaments and expectations. Communicate changes in a timely manner.
7. Communicate with the Activities Director as related to issues involving the sports season, students, schedule, uniforms, parental concerns, student injuries and the like. Report any violations of the Code of Conduct.
8. Ride school provided transportation to and from all athletic contests and supervise students after practices and contests until all student-athletes are in the custody of their parents or guardians.
9. Maintain confidentiality with all student information regarding individual student academic progress, behavior, and medical history.
10. Communicate the scores of contests with the school office for announcements.
11. All other duties and expectations as assigned by the Activities Director.

**I have received, read, understand, and agree to abide by the provisions of the Wrightstown Community School District Coaches Handbook.**

**Coach (Print Here)**

**Signature:**

**Date:**

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